YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	ARTS AND COMMERCE COLLEGE, JARUD
• Name of the Head of the institution	DR. G. R. TADAS
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9422857029
• Mobile No:	9422857029
• Registered e-mail	accjarud@gmail.com
• Alternate e-mail	grtadas@gmail.com
• Address	At.Post.Jarud, Ta. Warud, Dist. Amaravati
• City/Town	Jarud
• State/UT	Maharashtra
• Pin Code	444908
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**UGC 2f and 12(B)**	
• Name of the Affiliating University	**Sant Gadge Baba Amravati University, Amravati**	
• Name of the IQAC Coordinator	**Dr. A. B. Kukade**	
• Phone No.	**9765000340**	
• Alternate phone No.	**9422857029**	
• Mobile	**9422857029**	
• IQAC e-mail address	**iqacjarud@gmail.com**	
• Alternate e-mail address	**accjarud@gmail.com**	

3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.artscollegejarud.org/pdf/AQAR%20Submitted%202019-20.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.artscollegejarud.org/pdf/Academic_Calender_21-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.02**	**2015**	**01/05/2015**	**30/04/2020**

6.Date of Establishment of IQAC	**10/08/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**NIl**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	01	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)
1. Students were made aware of the life and works of great personalities through organizing the programmes on Birth and Death anniversaries of such great leaders and personalities. 2. "Constitution Day" programme was organized on 26th November 2021. Students were given details of importance of constitution and its importnace in life of an Indian and how it can help students achieve goals they have set in their life. 3.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1) To prepare AQAR for 2021-22, as a part of the third cycle of NAAC.	1) The preparation of the AQAR for the 2021-22 academic year started carefully for all the criteria.
2) To prepare and send proposals of infrastructural and other development to concerned authorities.	2) Sending proposals regarding infrastructure development is a continuous process, Accordingly the college administration purchased 0.61 hector of land, adjoining the college campus, for the infrastructural development.

3) To inspire teachers to increase the number of curricular and co -curricular activities.	3) The teachers organized a good number of curricular and co-curricular activities including the classroom activities, activities of seminars, group discussion, unit tests, in Guise of a Teacher, establishment and inauguration of language and subject associations. the teachers also actively participated in many conferences and workshops.
4) To organize Programmes of public awareness regarding national and social issues.	4) The programmers of national and public interest are organized to make masses aware. Women Empowerment Day, AIDS Awareness programme, Programmes like Voter Day awareness, Covid Vaccination awareness were organized in college during the year.
5) To increase involvement of local institution and communities in college activities.	5) Renowned persons having substantial contribution in their respective fields are invited to have communication with the students and also to set an example as a role model before them. The NSS unit of the college plays a vital role in having rapport between the institution and the society. The projects done by the volunteers in the adjoining villages are upheld and praised by the locals .
13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	03/05/2023

15.Multidisciplinary / interdisciplinary

The college till 2020-21 academic session was a single (ARTS) faculty college. This year in 2021-22 the Sant Gadge Baba University, Amravati has given permission for the Sicence faculty for a year on temporary and non-grant basis. Keeping in view the multidisciplinary appraoch, the college is working on the introduction of new courses in future.

16.Academic bank of credits (ABC):

As the college is affiliated to the Sant Gadge Baba University. Amravati, and as the SGBAU is not registered with Academic bank of credits, the college too has not introduced the academic bank of credit yet.

17.Skill development:

The college is trying to introduce the skill development componant in every subject for the benefit of the students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college has Marathi and Marathi literature, the mother-tongue of most of the students, as main sujbects, through which the students are made enriched with the deep knowledge of Marathi as a language. Also through the teaching of subjects like Sociology, History, Political Science, and Home Economics the students get knowledge about the Indian cultural heritage and life of past people, along with the historical perspective and political knowledge. The faculties also try to encourage the studens to opt for online course like SWAYAM.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The courses of each subject designed by the affiliated university provide ample scope for the outcome based education process. Every subject has been designed so as to develop the critical thinking of the students. It also develops the ability of the students to

communicate effectively and feel confident in interacting in
society, as the social interaction is an intigral part of one's
personality. all these componants lead one to become a responsible
citizen of India who in turn play a vital role in the development of
the country. The courses of each subject are also designed in such a
manner which gives scope for the employability to desired
candidates.

20.Distance education/online education:

The teachers try thier level best to encourage students to opt for
online courses offered by SWAYAM, etc.

Extended Profile

1.Programme

1.1	02
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	131
Number of students during the year	

File Description	Documents
Data Template	[View File](#)

2.2	52
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File](#)

2.3	29
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**8**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**12**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**06**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**726456**
4.3 Total number of computers on campus for academic purposes	**20**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Principal conducts the meeting with the heads of all subjects and approves the academic activities to be conducted during the session for the effective curriculam delivery.

The time table committee prepares the time table and allots the

number of theory periods, prcticals and tutorials to individual teachers according to the work-load fixed as per the rules.

All the faculties maintain academic diaries and attendance books of the students. Annual teaching plan and personal time table is encarporated in the diary which is checked and endorsed by the Principal. Continuous evaluation of the students is done by conducting unit tests, group discussions, seminars, home assignments etc.

The syllabus of all subjects is prescribed by the university and accrodingly the academic work is done throughout the academic session.

The contents and introduction of the units are discussed in the classroom. The bare idea of the unit is given in advance and the availability of the study material in the library is emphasized so as to encourage students to use the primary and secondary books avaialbe in the library.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution prepares academic calendar in tune with the academic calendar of Sant Gadge Baba Amravati University, Amravati to which the college is affilated. The academic and other activities on the campus and off the campus are carried out as per the academic calendar. This ensures right direction to the institution in pursuing goals and objectives already set.

The academic calendar is displayed in the beginning of the academic session to all the stake holders. It includes number of teaching days, internal examination days, national holidays and holidays declared by the University, University examination days, college tests, etc.

Days allotted for the annual social gathering and celebration of birth and death anniversaries of great souls are also a part and parcel of academic calendar. The institution strictly sticks to the academic calendar to ensure smooth implementation of the activities. Various committees constituted to organize various activities look after the functioning and prepare annual reports of their respective committees at the end of the session.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://artscollegejarud.org/pdf/Academic_Ca lender_21-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

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File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

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File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

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1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

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File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

After complition of admission process gender audit is carried out.
It is found out that since past few years the male-female ration of

students has changed. In comparison to the boys the girls taking admission in college are less, "Vishakha" a committee works effectively to look into the issues of harassment of girls and female staff, if any. fortunately enough there are no complaints as such till now. The health awareness programmes, also, are carried out every year in college. There is a separate Girl's common room for girl students. To boost the confidence of girl students, women working in various fields from Jarud are felicitated on Women's Day.

Human Values and Professional Ethics:

The syllabus has encorporated topics related to social awareness like professional ethics, Gender, Human values, Environment and sustanibility. Every faculty, while teaching and on apporpriate occasions, let students understand them better.

The N.S.S. unit helps the volunteers understand the importance of community, its need and problems better. The NSS has separate wing for girls also. NSS helps the students develop character, comradship, discipline, leadership and secular outlook. Almost all departments work on sesitization of various social issues.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

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File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	D. Feedback collected

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://artscollegejarud.org/pdf/aqar/1.4.1_Feedback_Report_21-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

640

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

126

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the starting of the session, the students having lesser marks, in all subjects they have opted for, were identified in first few lectures. All the concerned subject teachers then provided special

guidance tosuch students to clear their basics, as a part of bridge course. The students also were made to appear for a few tests to testify their progress.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
131	**7**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In addition to traditional teaching-learning methods like lectures and practical, the institute implement student centric methods such as experiential learning, participative learning and problem solving methodologies for enhancing the students' learning experience. These methodologies include special lectures, seminars, illustrations, group discussions and experimental methods.

Experiential Learning: in Arts faculty the practical classes are conducted for home-Economics subject. In Science faculty the practical is conducted for Botany, Zoology, Chemistry, Physics, Electronics, Computer Science subjects.

Participative Learning: Teachers motivate students in classrooms to participate in teaching learning process in an active way. Students are encouraged to ask questions in classroom so as to increase their confidence and learning levels. Through NSS unit of the college the students participate in various activities like tree plantation, Aids awareness camp, etc. The students also participate and represent the college in various competitions like Debate, Essay competition organized by other colleges. The institution publishes a yearly magazine 'Shivavaani ' in which the students are given a

platform to publish their work like writing articles, composing poems, etc.

Use of ICT tools: The institute encourage faculty members to use ICT facilities that are available. The Power-Point presentations (PPT) are given by teachers, wherever and whenever necessary, to make teaching-learning process more effective and efficient. For this purpose the institute has three classrooms with the power point presentation facility, having installed the projectors.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has provided the OHPs in 4 lecture rooms. The teachers make use of these for the purpose of power-point presentations and to show the subject/topic related movies to the students whenever required. The library of the college also is equipped with computers, where the students use it for their educational purpose, such as using the computers to watch educational movies and to go through the primary and secondary sources availabe online.

The teachers use OHPs, laptops, pen drives to make students feel more comfortable with the various e-resources.

The students feel benefitted from this activity as they understand the topic better.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

07

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

7

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

88

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

All the faculties maintain academic diaries and attendance books of the students, annual teaching plan is also prepared. Continuous evaluation of the students is done by conducting unit tests, group discussions, seminars, home assignments etc. The syllabus of all subjects is prescribed by the affiliating University (SGBAU) and the feedback of the units completed is discussed. The contents and introduction of the units are discussed in the classroom. The idea of the units is given in advance and the availability of the study material in the library is emphasized. The annual teaching plan and personal time table of the individual teacher is incorporated in the academic diary. The diary is checked and signed duly by the head of the institution. The results of various tests and classroom activities are declared and reported to the principal. The report regarding teaching, learning and evaluation is submitted to the authority for analysis and to take corrective measures. The slow and advance learners are identified. Teachers are advised to conduct remedial classes for slow learners and pay special attention to the advance learners.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college conducts the unit tests,practical examinations, seminars, group-discussions and Viva-voce examinations, as per the guidelines given by SGB Amravati university. There is a dedicated committee to look into the issues related to all these examinations

and for the smooth conduction of it. The grievnaces of the students related to all these examinations are solved on priority basis, if any. Till now there were no cases of any complaints from the students in this regard.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution strives to impart outcome based education to learners to inculcate problem solving abilities, experiential learning and participative learning. The institution ,therefore, realizes the importance of learning outcome (PO, PSO and CO). Being affiliated to Sant Gadge Baba Amravati University, Amravati, the institution follows university syllabi for teaching , learning and evaluation mechanism. The institution has framed the learning outcomes for the programs and courses offered by it at Under Graduate level,in tune with the syllabi prescribed for the same by the Sant Gadge Baba Amravati University, Amravati, for the overall development of the students. Learning outcomes are framed and finalized by the subject teachers of each teaching department by considering the syllabi of the courses. The Program, Program Specific and Course Outcomes (PO, PSO and CO) are displayed on the college website https://www.artscollegejarud.org and on the notice boards in college.The Program, Program Specific and Course Outcomes (PO, PSO and CO) are shared with the students by Principal, IQAC coordinator, faculty members during a program which is conducted every year for entry year students. The subject teacher share Program, Program Specific and Course Outcomes (PO, PSO and CO) in the classrooms during teaching learning and evaluation. The Program, Program Specific and Course Outcomes (PO, PSO and CO) are also available in the departments and library.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of programme outcomes and course outcomes are evaluated duly by the institute. 70% of the evaluation is done on basis of the result of the students who appeared for the examination and 30 percent of the evaluation is done on the basis of students' progression and skill development in any perticular subject.The Principal takes a thorough review of all the academic work in the last phase of the academic session.

Assessment tools: Amravati University guidelines have given a weightage of 20% for internalassessment and 80% for external assessment in the form of internal and external examinations. Internal evaluation takes into accountassignments submission, seminar presentations, unit tests, tutorials etc. The faculty members review students regularly on these criteria and provide opportunity for students to improve their performance. Students' participation in competitions and other events support the attainment of the stated outcomes. The internal and external assessment systems are off course a way of evaluation. Furthermore, students are observed for their involvement in participatory learning, eagerness to take initiative in activities, improved learning capabilities, development of confidence and personality building etc. Observation and conversation reflect what is achieved from the curriculum. Through external examination, academic performance is assessed. University results are thoroughly reviewed and analysed and discussed in Staff Council Meetings as well as inCollege Development Committee. Through students feedback mechanism the Programme and Course outcome are evaluated.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

6

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.artscollegejarud.org/pdf/SSS_ACC_Jarud_2021_22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	[View File](#)
Supporting document from Funding Agency	[View File](#)
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

00

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution is well aware of its obligations towards society and its students. The extension activities help in providing not only the platform for the students but even it helps in their holistic development. the NSS unit of the college, along with all other departments, carries out many activities that may help in enrichment of students and also that would help society too. Covid Vaccination programme was organized on 29th October 2021. An AIDS awareness programme was organized in college on 1st December 2021 in which the studens were sensitized on this issue of importance.On 8th March 2022 the Womens' Empowerment Day was celebrated, in which the women working in Jarud area were celebrated and their experiences were shared with the students so as to make them feel boosted to work on the same line. A Voter Registration and Awareness progarmme was organized in college on 12th November 2021.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

04

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

08

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Jarud is known as "Orange Growers' Belt" wherein the college was established in 1990 and has1.39 hector of land, having the Principal's office, Classrooms, Examination controlroom, Administrative office, Home-Economics lab,Library, common room, NSS office, IQAC office, Girl's hostel, gymnasium, washrooms, canteen and seminar hall.

The specious classrooms are having green boards, dais, podium with proper ventilation. Three classrooms are equipped with LCD projectors.

The seminar hall is used for student seminars and also used for debates, elocution competition, poster presentation etc. The classrooms are used for cocnducting lectures, presentations, group discussions and the other curricular and co-curricular activities.

Home-Economics laboratory is equipped with appliances like refrigerator, vacuum cleaner, ovens, sewing machines, flourmill etc. having the capacity of twenty students. All the safety measures are followed,as a part of which the fire extinguisher is installed in the laboratory.

The library is having 5269 books, journals, CD's and videos. A separate reading section is attached with computer terminals, having internet access andthe Wi-Fi facility,alongwith invertor and battery.

Generator with the capacity of 25 KVA is installed for uninterrupted power supply on the campus. Water purifiers and water coolers are installed to provide safe drinking water. The institution has a garden and canteen to provide refreshment atreasonable rates.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute has facility for outdoor games for the benefit of the students and staff. There is an open play-ground which is used for games and sports like Cricket, Kho-Kho, Volleyball and Kabaddi. Facility for Indoor game of Chess is also available . Yoga and meditation sessions are conducted for the students and the staff.

There is a fully equipped Gymnasium in campus. The gym is utilized by the students and staff to keep fit, especially by the students willing to join military and para-military forces. The boys of the adjoining area also use it on "free of cost" basis.

To ensure all round development of the students, keeping in view thier career, the staff pays special attention to help students prepare for competitive examinations. The faculties, from time to time, guide and encourage students to study and prepare for competitive exams.To cater this need there is a separate section of competitive examination books in the library.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library has an Integrated Library Management system (ILMS) called Lib-Man. With partial automation, the institution is taking steps towards complete automation of the same. Ten internet terminals are made available for the use of students and the staff that help them in collecting information regarding course contents, references, other study material and competitive examinations. The institution is planning to get the subscriptions of e-journals, e-books.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

10225

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

6

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has Wi-Fi facility for the use of teaching, non-teaching staff and the students. This facility is updated from time to time whenever required.

Wi-Fi facility is available with 1 GB free access for each student in College Campus. Antivirus named Quick Heal Pro, Quick Heal Total Security, Net Protector Pro are installed in all Computers and updated regularly. For continues power backup, Institute has inverters, UPS and Diesel generator and solar system. Advanced Licensed softwares are available in college.

Campus ERP (College Administration and Account). N-LIST Consortia are available for e-resources in library and information centre. LCD Projector, Printer, All-in-one printer, Laptop, Photocopy Machine, and Scanners are purchased as per increasing needs of departments. College website is regularly updated. College have Static IP

Address:103.73.213.37

College campus is under CCTV surveillance.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**D. 10 - 5MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

249299

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college maintains a proper system and procedure for maintaining physical, academic and support facilities. Whenever necessary the furniture and fixtures are made avialable in laboratory, library and classrooms. Updated and new versions of softwares are purchased and installed in computers. The institution continuously works to upgrade available facilities to serve the requirements and expectations of the stakeholders.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

34

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	*View File*
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	*View File*

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	*View File*
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	*View File*

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**D. 1 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	*View File*
Details of capability building and skills enhancement initiatives (Data Template)	*View File*

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`00`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`00`

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

`C. Any 2 of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	`No File Uploaded`
Details of student grievances including sexual harassment and ragging cases	`No File Uploaded`

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

`00`

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

`04`

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

`00`

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Because of pandemic situation, the students were allowed to come to collegeonly after the diwali vacations in the month of November 2021, by the State government and the SGB Amravati University authorities, to which the college is affiliated. The university didn't release any directions regarding this. Previouslythe college used to send the names of the class representatives every year, as per the directions of the university authorities.

However, the college provide platform to aspiring students to actively participate in college administration and in co-currcular and extracurricular activities with the formation of "Study Circle" of each subject. The concerned teachers of all subjects appoint the desiring candidates/students on various posts like President, Vic-president and mebers of the study circle. Various progarmmes then are organzied under the banner of the study circle and the students are given opportunity to actively participate in all the activities and programmes organized in the college campus. They are also provided with platform to explore thier writing skills by publishing their articles in the college magazine "Shivavaani"pubilshed at the end of every year. All these students actively participate in the celebration of Independence Day, Republic Day and other programmes of national importance.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

03

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has registered its Alumni association this year on 10th March 2022 and is recognized by the Charity Commissionar of the Maharashtra state. However the college has not yet received the official letter from the Charity Commissionar office.

There was no Alumni Association in college till now. The main reason for the same is bulk of the students from lowerer economic and social strata take admission in the college, who doesn't have economic stability. The students belong to SC, ST, VJ/NT communities, out of them nearly 90 percent of students are from ST community. The students themselves, both boys and girls, work on daily wages basis that make their life hard. But still it isappriciable that they want to go through highter education.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File]

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and missionof the institution are displayed and published for the stakeholders' knowledge who act accordingly to achieve the set target. It is through their collective efforts and dedication, steps are taken in the proper direction.

Leadership plays a key role in setting values, work culture and participative decision making process. Executive members of the management, members of College Development Committee, the Principal, IQAC head and the teachers and staff help establish cordial and cooperative relationship among all stakeholders. The academic and administrative units are governed by the principal under the guidance and leadership of the management.

Vision:

"To strive hard for the bettterment of students through quality education and to enable them to become better human beings"

Mission:

- Academic Improvment of students
- To create a sense of social responsiblility among students by way of education
- To ensuren and inculcate perfect discipline in terms of regularity, sincerity and punctuality among students and make

- them responsible and respectable citizens
- To develop hidden qualities of students through extension and extra curricular activities
- To provide platform to the students for further higher education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Leadership plays a vital role in decentralization and participative management of the institution. The college follows a democratic decision making process along with proper work culture, values and organizatinal setup. All the decisions are taken with the consent of the parent management body who are supportive at every policy making process. The vision and mission of the parent society of the college is to develop institution for the benefit of the students.

The principal, with the apporval of the management, form various committees,as a part of decentralization of work, for the various academic and administrative works. The implementation and execution of all works is closely taken care of. The student represetatives also work as members of committees, thus lets all stakeholders in participative management.The college development committiee (CDC), the Principal, IQAC guide the committees from time to time to get the desired reuslts of works carried out. The action plan is chalked out for the effectiveness of works to be carried out as per the academic calender set by SGB Amravati university keeping in tune with the guidelines given by NAAC.

The college has following management hierarchy:

1.President

2.Executive council

3.College development committee

```
4.Principal

5.1IQAC (Academic section)
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- Principal
- IQAC co-ordinator
- HoD's of departments
- Librarian
- Director of Physical Education
- Associate Professor
- Assitant Professor
- Attendant

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5.2Extension activities committee

5.3Support staff (Administrative section)
```

- Head Clerk
- Senior Clerk
- Junior Clerk
- Library staff
- Class IV staff

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Arts and Commerce College, Jarud has been developinga lot during last few years, barring the corona pandemic period. It is mainly due to the grants received from management/parent edcuation society. For the academic session 2021-22, Shri Shivaji Education Soceity, Amravati, the parent body of the college has supported the college with the fund of Rs. 5 Lakh for its development. The liberal policy and encouragement by the governing parent society also aid in the overall development of college. The perspective plan for the development has been chalked out after interaction with the IQAC and considering the suggestions of NAAC peer team visit during 2ndcycle. The policies at college level are implemented effectively for

academic, co-curricular and infrastructural development of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institutional bodies work in accordance with the rules and regulations framed by the UGC, the stuatutory bodies of the SGB Amravati university and the GR's released by the state government from time to time. The administrative setup of the college follow the set rules. The implimentation of the policies, too, is done as per the set format. The appointments of teaching and non-teaching staff are done strictly as per the UGC norms. The academic calender of the university is implemented to the core in teaching and examination related works.

All the appointments are done by following a fixed procedure of geting authentic permission from the state government and the university to which the college is affiliated, follwed by advertisement in the prominent newspapers in the area. The appointments, later, are done by a committee comprising representatives of the state government, the university and subject experts. Every staff member, teaching and non-teaching, arebound to follow the service rules and set procdedures in thier services as per the college code and notifications. They discharge their duties accordingly with dedication and involvement in every assigned task.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute provides timeply help to the teaching and non-teaching staff in their need. The parent body Shri Shivaji Education Society, Amravati, too, always give preference to the employees of its colleges in providing financial help. Most of the employees of the college are life members of the Dr. Panjabrao Deshmukh Urban Co-operative Bank, associated with the parent society, whhich makes available the loanfacility to the employees. Emergency funds are made available for the emloyees, if any, by the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Every year, the datails are collected through the appraisal forms of teaching staff. It helps the institue to analyse the perfromance of the teachers in curricular, co-curricular and extra curricular activities. The screening committee goes through the Self-Appraisal forms and detailed report is submitted to the higher authority.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college carries out internal and external financial audits, every year, at regular intervals. The internal audit is being done by Shri Shivaji Educaiton Society, Amravati, the parent socieity of the college.The external audit is carried out by the auditing agencies ofthe state government. The internal audit was done at the end of the financial year on 31st MArch 2022 by V.S. Jadhao & Associates, an agency approved by the society.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

05

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our college is grant-in-aid and self finance institute. So, our financial resources are salary, non-salary, UGC,Tution and other fees, donations from alumni, philanthropers and managements for financial support. For the optimum utilization of financial resources, the college constituted Planning, Purchase, Building construction, Internal audit committees. The parent institute appointed registered Chartered Accountant for Internal financial audit. The budgetary provisions are approved by the College Development Committee. All the Departments are bound to follow the budgetary provisions for the optimum utilization of funds. All the accounts as maintained as per account norms. For purchasing, tender notice is published in the news paper every year. The quotations for the purchase of all the items are called and scruitinized by the central store of the college. The comparative rate statements are placed before the purchase committee. After going through the rates, quality of the items and negotiation, the purchase committee takes decision to place the orders for purchasing.

The building construction committee also follows the same process.

It looks after the quality of material and constructions. The fees are collected from the students as per University directions and utilized under the proper heads.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has significantly contributed for institutionalizing the quality assurance strategies and processes by implementing quality scheme and practices.The faculties have published 10 research papers and 1 book chapter published by reputed publication houses of National and International standards. IQAC has taken initiative to improve the ICT facilities in the college for teaching and learning purpose during last five years. It is discussed in IQAC meetings and resolved to strengthen the ICT facility for effective teaching learning process.Currently, the college has 03 classrooms and 01 seminar hall with ICT facilities.For online teaching, faculty use zoom, google meet platforms. Administrative and examination section are also supported with ICT facilities and necessary softwares.

IQAC conducts regular meetings of the staff having the purpose of smooth operation of all academic works. The proper implemetation of the academic calender, the various curricular and co-curricular programmes are taken care of by the IQAC. These activities that are carried out throughout the year are chalked out carefully for the upliftment of the students. IQAC also take care of the various academic and infrastructural facilities and suggest improvements, if any. Short term and long term plans are also chalked out and the execution of it is done through proper management of the available funds.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC conducts meetings of the committee members to disucss and review the teaching-learning process. The faculties discuss various issues related to the methods and steps to be taken for the improvement and benefit of the students. The point of learning outcomes also is discussed from time to time.

The online lectures conducted during pandemic has played a key role in keeping in touch with the students to let them go trough syllabus of the subjects they have opted for. The whatsapp subject groupshelp provide the students latest information related to curriculum.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution recognises that men and women have different needs and power and that these differences should be identified and addressed in a sensetive manner. Every action and decision taken by the institution tries to be fair to both men and women. Every year, after completion of the admission process, gender audit is being carried out at institutional level. In last two academic sessions, it is found out that, less number of girls have sought admission in the college. The issue of lesser girl students seeking admission in college is discussed in meeting and it is decided to encourage more girls to take admission next year.

As the institution works on co-edcuation basis, equal importance is given to both girls and boys. Need based facilities are provided to the students. The college has a Girls' Common room having facility of sanitary pad vending machine. The NSS and Home-Economics departments organize various activities for the betterment of girl students. The college also take necessary safety and security measure for the students.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The solid and liquid waste management of the institution is taken care by the administrative staff. Degradable and non-degradable waste is collected separately. The college has made an MoU with the local government body GRAMPANCHAYAT for the proper management of waste and the degradable solid waste is dumped in a dumping yard space provided by the Grampanchayat. The non-degradable waste is collected and handed over to competent authority so as to destroy that in a proper way, as the institution does not have any system in the campus till now.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit	B. Any 3 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The isntitute take every possible step in providing an inclusive environment to its stakeholders, especially the students. The

faculties through lectures and through various programmes and events organized by the NSS department embibe the students with the importance of cultural, regional, communal and socioeconomic harmony. The students are made aware of communal harmony and how tolerance is important for the national integrity.The NSS unit organize special camps of a week every year and let its volunteers participate in many activites which give them chance to understand different places and society well.

Syllabus of subjects like English compulsory, Marathi compulsory, Marathi Literature, Sociology have units which underlines these important and sensetive issues related to society and nation. The teachers of these all subjects try thier level best to make students realise the imortance of being a responsible citizen of India. Political Science, one more subject, gives students the indepth knowledge of Indian constitution, which includes every aspect needed to understand our responsibilty towards our country.

The institute is proud to have given admissions to students mostly belonging to socioeconomically weaker section. Mostof the students are from ST catagory who have very limited source of income.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every student and all employees, teaching and non-teaching, are sensitized on the issue of constitutional obligations on all possible occasions. The "Constitution Day" in perticular is organized every year on 26th November. In it the students and staff are made aware of the importance of constitution in our day to day life. Also the stress is given on providing valuable information related to values, rights, responsiblities and duties of the citizens towards nation.

In this aspect a very crucial role is played by Political Science department of the college. The subject itself reflects all the

aspects mentioned above and the faculty try and make students realize the value of being a good citizen, in every possible way.

NSS unit also play a vital role in this regard by performing the fundamental duties like tree-plantation, cleanliness drives, polution free campus, etc. with the help of NSS volunteers.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	`C. Any 2 of the above`

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates the national commemorative days by organizing programmes and also the important evenents are also celebrated in campus. The birth and death anniversaries of great personalities are celebrated to let students understand the life and works of great leaders of past. Following days and events are

celebrated in college:

1. Independence Day

2. Vasantrao Naik Birth Anniversary

3. NSS day

4. Mahatma Gandhhi Birth Anniversary

5. Indian Constitution Day

6. International Yoga Day

7. Sant Gadge Baba Death Anniversary

8. Dr. Panjabrao Deshmukh Birth Anniversary

9. Mahatma Fule Birth Anniversary

10. Republic Day

11. Mahatma Gandhi Death Anniversary

12. Dr. Panjabrao Deshmukh Birth Anniversary

13. Dr. Ambedkar Birth Anniversary

14. Sant Gadge Baba Death Anniversary

15. International Womens' Day

16. Maharashtra Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	<u>View File</u>

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format

provided in the Manual.

The college believes in keeping in tune with the nature and society, of which it is an unseparable part.

1. Student Welfare Fund:

The students are the mainstay of the institution, so to help them in every aspect possible is the moral responsiblity of the members of the institution. The students who take admission in our college are from very poor background, mostly from labourer class. So, naturally, they are short of money most of the times, when it comes to matters of seeking admission or filling up the examination form. The college teachig staff has set up a "Student Welfare Fund" scheme in which every teaching faculty contributes amount of Rs. 200/- every month and the amound collected is deposited in a separate account managed by one of the faculty member. The amount is used to help needy students from time to time, mostly at the time of seeking admission and also at the time of submitting the university examination form.

2. Green Campus:

The college also believes in contributing to the society by virtue of keeping its campus green. The teaching and non-teaching staf, with the constant help of parent society, work tirelessly to keep the campus green. Currently the college campus is full ofgreen trees which adds beauty to the overall atmosphere and also that contributes well in keeping environmental values intact.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college believes in overall development of students. The students from our college are from very poor background. for the help of these students the college teachers raise fund in "Student Welfare Shceme". There is a dedicated account for this maintained by the teachers. Every month, Rs. 200 are contributed by every teacher in it. The mount then is used to provide timely financial help to

students, either at the time of admission or at the time of submission of examination forms.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

The institute, through IQAC and witht the help of parent society/Management, has chalked out a plan to work upon in the next academic session 2022-23. As per the plan the college would start the consttruction work of the new building to be erected in the next ssion. Also once the new librarian joins the institution, the automation process of the college llibrary would be finished. The college also plans to pruchase new online sofwares for the library. The Iqac has suggested the college to pruchase new furniture and add more infrastructural, administrative and academic facilities for the benefit of the students and college staff. To try and increase admissions in the institution would also be one of the next year's task for the collge.